

Admissions Policy-Statement of intent

It is our intention to make our pre-school accessible to children and families from all sections of the local community.

Aim

We aim to ensure that all sections of our community have access to the pre-school through open, fair and clearly communicated procedures, ensuring that every child is included and supported.

Methods

In order to achieve this aim, we operate the following admissions policy:

- We ensure that the existence of the pre-school is widely advertised in places accessible to all sections of the community.
- We ensure that information about our pre-school is accessible—in written and spoken form—and, where appropriate, in different languages
- Our waiting list operates on a time on list basis.
- Children may start with a minimum of one session per week.
- We keep a place vacant for the free for two pilot schemes, if this is financially viable, we shall attempt to accommodate an emergency admission.
- We describe our pre-school and its practices in terms which make it clear that it welcomes fathers and mothers, other relations and other carers, including child-minders.
- We describe our pre-school and its practices in terms of how it treats individuals, regardless of their gender, special educational needs, disabilities, background, religion, ethnicity or competence in spoken English.
- We describe our pre-school and its practices in terms of how it enables children with disabilities to take part in the life of the pre-school.
- We monitor the gender and ethnic background of children joining the group to ensure that no accidental discrimination is taking place.
- We make our [equal opportunities policy](#) widely known.
- We consult with families about the opening times of the pre-school to avoid excluding anyone.
- We are flexible about attendance patterns to accommodate the needs of individual children and families.